



# PRESTWICH GOLF CLUB

## The Rules & Byelaws of Prestwich Golf Club

On the 28<sup>th</sup> March 2009 The Prestwich Golf Company Memorandum & Articles of Association were amended by special resolution (dated 22<sup>nd</sup> May 2009) which effectively merged the two entities and created a document which governs the way in which the Club is managed.

A Copy of the Memorandum & Articles of Association is available for members to inspect in the general office.

Article 29 of the Articles of Association authorise the Board of Directors to make Rules & Byelaws relating to the operation of the Club.

### **Article 29. Rules & Byelaws**

*The Directors may from time to time make such rules or byelaws as they may deem necessary or expedient or convenient for the proper conduct and management of the Company / Club and for the purposes of prescribing the classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing they shall by such rules of byelaws regulate:-*

- *The admission and classification of members of the Company / Club.*
- *The rights & privileges of such members*
- *The conditions of membership and the terms on which members may resign or have their membership terminated*
- *The fees payable or payments to be made by members of the Company / Club*
- *The conduct of Members of the Company / Club in relation to one another .and to the Company / Clubs servants.*
- *Applications for membership of the Company / Club*
- *The regulation & conduct of complaints, investigations and appeals by or against members of the Company / Club.*
- *The setting aside of the whole or part of the Companies premises at any particular time or times or for any particular purpose or purposes.*
- *The procedure at general meetings and meetings of Directors and committees' of the Company in so far as such procedure is not regulated by these presents.*
- *Generally. all such matters as are commonly the subject matter of Company or Club rules*

*The Company in general meeting shall have power to alter or repeal the rules or byelaws and to make additions thereto and the directors shall adopt such means as they deem sufficient to bring to the notice of members of the company / club all such rules & bylaws, which so long as they shall be in force, shall be binding on all members of the Company / Club. Provided nevertheless, that no rule or byelaw shall be inconsistent with, or shall effect or repeal anything contained in, the Memorandum or articles of Association of the Company / Club*

# Rules & Byelaws of Prestwich Golf Club

## **1. Admission**

### **1a Application for Membership**

Anyone wishing to gain admission to the club shall complete an admission form (copy attached) which shall be considered by the Board prior to admission.

The Board reserves the right to deny membership if it deems that membership may bring the reputation of the club or the sport of golf into disrepute, but shall convey to the applicant the reasons for refusal.

### **1b Temporary Membership**

Any member of a recognised Golf Club on being introduced by a member of P.G.C. and on payment of the relevant green fees, or any visitor on payment of the relevant green fees shall be made a temporary member of the Golf Club for the day. Guests & Visitors are bound by the Rules & Byelaws of the Company / Club.

### **1c Conditions of Membership**

The conditions of membership are bound by the Memorandum & Articles of Association of the Company / Club and these rules & byelaws and any such policies issued in relation to the rules & byelaws.

### **1d. Termination / Resignation**

The Board may terminate the membership of any member who is in breach of the company/club rules & byelaws following full investigation / disciplinary actions in accordance with these rules & byelaws / appeals procedures. Any member terminated through these procedures will not be eligible for refunds of any subscriptions.

A member may resign membership of the Company / Club at any time however any subscriptions for the year will not be refunded and any commitment to pay by instalments (direct debit etc.) must be maintained. Cancellation of payments will result in the Club instigating legal proceedings.

### **1e Fees & Subscriptions**

The Annual Fees & Membership Subscriptions shall be conveyed to members at least one month prior to the next golfing year (1<sup>st</sup> April – 31<sup>st</sup> March)

Annual Fees & Membership Subscriptions shall be displayed on notice boards around the Club (see attached)

- Member failing to pay the fees, or making Direct Debit arrangements by 14<sup>th</sup> April will be banned from all competitions
- Members failing to pay fees, or making Direct Debit arrangements by 30<sup>th</sup> April will have their membership terminated.

## **2. Conduct of Members of the Company / Club**

The conduct of members of the Company / Club shall be in accordance with Company Policies as may be issued / amended from time to time.

The Club policies form an integral element of the Rules & Byelaws of the Club.

The current Club Policies are attached and may also may be found on the website [www.prestwichgolf.co.uk](http://www.prestwichgolf.co.uk) , copies are available on the notice boards and in the general office.

Members should read the policies and if they have any doubts of the implications of the policies seek clarification from a Board Member

Current Policies include:-

- Dress Code
- Etiquette and Behaviour
- Course Closure
- Mobile Phones
- Social Media
- Buggy Use
- Health & Safety
- Data Protection
- Safeguarding Adults
- Safeguarding Children & Young People
- Disciplinary Procedures.

## **3. The Regulation & Conduct of Complaints**

The regulation & conduct of complaints shall be in accordance with the Disciplinary Procedures Policy of the Company / Club.

## **4. The Rules of Golf.**

The Club abides by The Rules of Golf, as approved by the Royal and Ancient Golf Club of St. Andrews and the Local Rules of the club, shall be strictly observed on all occasions.

Players should make themselves fully acquainted with these rules and also with the Rules and Conditions under which competitions are to be played. They will not waive any rule, condition or penalty at any time. Non-compliance will incur disqualification. The competition rules are displayed on the Club House notice boards and are subject to alteration by the committee as necessary.

## **5. The Setting Aside of the Clubs Premises.**

The Board may set aside any element of the Clubs premises / course, for private / non-member purpose.

Members are not permitted to access / use these areas or facilities during which times the Board have set them aside for the private purpose.

## **6. Procedure General / Annual General Meetings**

**6a** A minimum of 14 days' notice of as general meeting shall be given

A minimum of 21 days' notice of an Annual General Meeting shall be given.

**6b** Notification of General or annual General Meetings shall:

- Be transmitted to members by means of BRS or similar Apps
- Published on the website ([www.prestwichgolf.co.uk](http://www.prestwichgolf.co.uk))
- Published on a notice in the clubhouse.

**6c.** No business shall be transacted at any general meeting unless a quorum of at least twenty members qualified to vote (including proxy votes) are present.

## **7. Committee's**

The Board may appoint committees to organise and arrange activities within the club e.g.:

- Golf Competitions committee
- Social Committee
- Entertainments committee

Any such committee shall be empowered to act on behalf of the Board within the scope of the areas covered with the exception of any financial commitments which must first be approved by the Board.

Each committee should include the Director of the relevant service

Any such committee must present minutes of the meetings to the Board monthly.

## **8. Election of Captain**

### **8a Captain**

A Captain shall be nominated by Ex-Captains and be elected at the Annual General Meeting of the Club / Company and shall serve until the conclusion of the next following Annual General Meeting.

The nominee must be approved by the Board prior to the A.G.M.

By tradition nominee for Captain will have served the previous year as Vice Captain.

## **8b Vice Captain**

A Vice-Captain shall be nominated by Ex-Captains and be elected at the Annual General Meeting of the Club / Company and shall serve until the conclusion of the next annual General Meeting when he / she will be nominated as Captain.

The Nominee must be approved by the Board prior to the A.G.M.

*Note 1. – in order to comply with the Equality Act 2010 nominees from either gender must be considered for election as Vice-Captain / Captain*

*Note 2 - .The Memorandum & Articles of Association of the Company as amended 22<sup>nd</sup> May 2009 does not recognise the role of Vice Presidents (the group that historically nominated Captains) This was replaced by Ex-Captains and in accordance with the Equality Act 2010 should include Ex Lady Captains.*

## **8. Election of President**

A President shall be nominated by Ex-Captains and be elected at the Annual General Meeting of the Club / Company and shall serve until the conclusion of the next following Annual General Meeting.

At the end of the year in office the President may request to the Board serve a second year and if granted they shall be nominated and elected at the following A.G.M

*Note – in order to comply with the Equality Act 2010 nominees from either gender must be considered for election as President.*